

Buying Biobased Products Awareness Classroom Training Agenda Template

Note: As the instructor, you will need to customize this agenda to your site or develop a completely new version. This is for your reference and convenience based on the content of the training.

[Click and Save here for MS Word version for customizing.](#)

Your Site's Training Date here

Introductory Remarks

(Includes Attention, Overview, & Motivation text from Lesson Plan; Sample time frames & breaks are recommended for participant comfort, activity transitions, and networking.)

9:00 – 9:10 Instructor's Name here

Topic 1: Biobased Products & BioPreferred – What are they?

9:10 – 9:40	Review slides
9:40 – 9:45	Break;
9:45 – 10:00	Summarize material; reinforce concepts and field questions.

Topic 2: Why Purchase Biobased Products?

10:00 - 10:30	Transition; Review slides
10:30 – 10:35	Break; ensure Success Stories is ready
10:35 – 11:00	Small group discussions & reporting
11:00 – 11:10	Summarize topic material; reinforce concepts and field questions.

Topic 3: BioPreferredSM - What is My Role?

11:10 – 11:30	Transition; Review slides
11:30 – 11:35	Break; ensure Biobased Articles is ready
11:35 – 12:00	Review Biobased Articles; Summarize topics; reinforce concepts; field questions.